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# **Academic Year 2025–Fall**

# **Guidelines for**

# **Inbound Exchange Students**

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**March 19, 2025**



# CONTENTS

- I . Summary
- II. Korean Language Courses
- III. Application
- IV. Dormitory(Residence Hall)
- V. Issuance Visa
- VI. National Health Insurance
- VII. Contact Information



**I****Summary of Program**

A. Period of Study : 6 months or 1 year

B. Academics : Undergraduate Studies/Graduate Studies

C. Classes

	Undergraduate	Graduate	Note
Available Subjects	Liberal Arts, Major, Korean Language Courses	Major	
Available Credits (Maximum)	18	9	3 credits for one subject

※ Exchange students can take additional Korean Language Courses (Intensive Korean Courses) at the Korean Language Center with paying a certain amount of fee.

※ List of Courses taught in English will be finalized 4 weeks before semester starts and will be noticed.

D. Academic Information

	Period	Note
Arrival Date Range※	29 August – 31 August, 2025	
Orientation※※	To be confirmed	
Fall 2025	1 September – 23 December, 2025	
2025 Winter Vacation	24 December, 2025 – 28 February, 2026	

※※ The Date of Orientation can be changed depending on the situation.

## II

## Korean Language Courses

### A. Three levels of Korean Language Classes : Basic, Intermediate, Advanced

- Exchange students will be placed in each level of Korean Language Classes based on the result of Korean Language Placement Test.

### B. Available only for Undergraduate Students

### C. Offered Courses

Level	Courses	Credits	Total Class Hours	
			per week	per semester
Basic 1, 2	Speaking & Listening	3	3	45
	Reading	3	3	45
	Writing	3	3	45
Intermediate 1, 2	Speaking & Listening	3	3	45
	Reading	3	3	45
	Writing	3	3	45
Advanced	News Discussion	3	3	45
	Learning through Media	3	3	45
	Writing	3	3	45

### III

## Application

### A. Online Application Deadline : 20 April ~ 31 May, 2025

- Complete the Application Form and upload the required documents through the URL  
[https://all.jbnu.ac.kr/jbnu/oasis/online\\_application.html](https://all.jbnu.ac.kr/jbnu/oasis/online_application.html)

#### <Note>

1. Any fraudulent or misleading information found on your application and supporting documents will result in cancellation of admission.  
※ Applicants will take full responsibility for any consequences caused by false information.
2. Name on your application MUST match the name in your passport.
3. Information regarding the Student Exchange Program will be sent to the contact information that you write on Application form.
4. Press the “SUBMIT” button to submit the Application, and then check the status of your submission on “EDIT.”

### B. Eligibility Requirements

- Language Proficiency Requirement : Not required
- Minimum one semester’ s study at home University

### C. Required Documents

※ Any documents in a language other than Korean or English must be accompanied by a Korean or English translation.

- 1) Completed Application Form
- 2) Completed Self-Introduction
- 3) Completed Study Plan
- 4) Upload a Certificate of Enrollment from Currently Enrolled University
- 5) Upload a Letter of Recommendation from an Academic Source
- 6) Upload Original Sealed Transcript from Currently Enrolled University
- 7) Upload a Copy of the Passport Information Page
- 8) Upload ID Photo※

※ The background of ID photo must be white and only JPG image file can be uploaded.

## IV

## Dormitory(Residence Hall)

### A. CHAMBIT HALL

- 1) Fee : Approximately KRW 1,300,000 per semester
- 2) Meals : Provide three meals a day in dormitory restaurant except all weekends.

※ It is not allowed to cook in the dormitory.

### 3) Facilities(Two persons in a room)

- Each room is furnished with a desk, a chair, an air conditioner, a bed, a wardrobe, and bathroom

### B. Dormitory fees

- Fees must be remitted to the dormitory account before entering Korea.
- After the remittance, send the digital copy of remittance slip to [inbound@jbnu.ac.kr](mailto:inbound@jbnu.ac.kr)
- Specific details about the payment dates and account information will be notified
- Dormitory fees include water and electricity.

### C. Dormitory Information

- Website : <https://likehome.jbnu.ac.kr/home/main/inner.php?sMenu=main>
- Tel. : +82-63-270-4723



## V

## Issuance Visa

- We will send you the Certificate of Admission and Jeonbuk National University's business registration ⇒ You must visit the Korean Embassy or Consulate in your country with other **documents\*** required for visa issuing and apply for a Student Visa(D-2-6).
- ※ Please, check out the website of the Korean Consulate in your country.
- ※※ We will fill the Alien Registration Form out while doing the Orientation.

## VI

## Insurances

- Exchange students are required to have both National Health Insurance and Private Medical Insurance for international students.

	National Health Insurance Service(NHIS)	Private Medical Insurance for International Students
Eligible Subjects	International Students, Foreigners	International Students
Enrollment Time	Automatically enrolled when applying for the Alien Registration	Orientation Date
Contributions	about KRW 75,000(monthly)	- KRW 63,000(per one year) - KRW 44,000(per six months)
Payment Bill	NHIS will send a paper bill to the residence in Korea	-
Payment Method	- Automatic transfer (from your Korean bank account) - NHIS branch office or website - Bank	-
Payment Due	25 <sup>th</sup> of every month (Monthly payment)	Orientation Date (One-time payment)
Benefits	- The same benefits as the Korean citizens.(dental and oriental medical treatment, health checkups etc.) ※ Not for plastic surgery	- Accidental death and Disability - Evacuation/Repatriation etc. ※ Not for plastic surgery
Disadvantages	- Restrictions on Visa Extension	



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<https://ioffice.jbnu.ac.kr/sites/ioffice/index.do>

## **VIII. Additional Benefits for Exchange Students**

### **● Part-time Work Opportunities**

Exchange students are allowed to engage in part-time work during their stay in Korea to help cover living expenses.

### **● Free Korean Language Courses**

Our university offers three free Korean language classes tailored to each student's proficiency level. Rather than providing a one-size-fits-all curriculum, students will first take a placement test and then be assigned to appropriate courses. A total of 9 hours per week of free Korean language instruction is provided.

### **● Dormitory Fees Including Daily Meals**

The dormitory fee of KRW 1,300,000 per semester includes three meals per day (Monday to Friday), making student life more convenient and affordable.